

Cover Letter – Sample PDF

John Carter

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Hiring Manager

Acme Technologies Inc.

456 Innovation Drive, San Francisco, CA 94105

Dear Hiring Manager,

I am writing to express my strong interest in the Senior Software Engineer position at Acme Technologies, as advertised on your careers page. With over six years of experience building scalable web applications and a track record of delivering high-impact features, I am confident I would be a valuable addition to your engineering team.

In my current role at TechCorp, I led the development of a customer-facing API that reduced response times by 45% and supported a 3x increase in user traffic. I collaborated closely with product, design, and QA teams to ship features on time and within scope. I am experienced with Python, JavaScript, React, and AWS, which I understand are core to your stack.

What excites me most about Acme Technologies is your commitment to developer tooling and your open-source culture. I have followed your engineering blog closely and believe my background aligns well with the challenges your team is solving.

I would welcome the opportunity to discuss how my experience can contribute to your team's goals. Thank you for your time and consideration. I look forward to hearing from you.

Sincerely,

John Carter